**Selena Lopez**

(510)861-5208 • sml21@stmarys-ca.edu

**Education**

**Master of Art, Sport Management:** Saint Mary’s College of California • December 2024

**Bachelor’s of Science, Kinesiology** with an emphasis in Exercise Science & Minor in Psychology • May 2023

**Moreau Catholic High School** • May 2019

**Work Experience**

**Athletic Communications Graduate Coordinator** • August 2023 - Present

Saint Mary’s College of California, Moraga, CA

* Wrote press releases, recap articles, and update website for various teams
* Statistician: track live stats, scoreboard, subs, stat book, live caller
* Updated website: schedules, record books, coach and player roster, biographies, headshots, feature stories
* Assisted social media accounts and work closely with video and marketing staff
* Reported statistics, nominations, and promote student-athletes, coaches, and conference awards
* Strong understanding of: Webdam, LiveCut, Presto, NCAA Manager, SideArms, Microsoft Office Suit, Google Workspace, WhentoWork
* Assisted in setup and breakdown of sporting events and venues

**Varsity Boys Water Polo Head Coach** • July 2023 - Present

Moreau Catholic High School, Hayward, CA

* Trained, managed, and supervised team, ages 13 to 18
* Administer overall communication scheduling, and logistics for the program
* Advised and guided students on academic eligibility
* Collaborated with league officials and commissioners: MVAL, NCS, CIF
* Successfully collaborated with stakeholders in athletics
* Utilized various coaching methods to maximize player development
* Coordinated equipment and media day for team

**Logistic Assistant** • May 2023 - Present

Marine Air Land International Service, Pleasanton, CA

* Successfully communicated with U.S. Customs and Importers to help facilitate their customs clearance in the United States
* Strong understanding of: OneHub, Slack, NetCHB

**Senior Lifeguard** • May 2017 - Present

Silliman Family Aquatic Center, Newark, CA

* CERTIFICATIONS: CPR, AED, O2, First Aid, Lifeguard
* Appropriately managed fees and programs for swim lessons and recreational swim
* Enforced and supervised state laws and department procedures regarding health and safety
* Conducted required swim test and Red Cross instructional programs
* Supervised lifeguards, swim instructors, and junior lifeguards
* Effectively communicated with parents and management

**Accomplishments**

Saint Mary’s College of California

* Graduate Kinesiology Dr. Craig Johnson Scholarship Award 2023-2024
* Water Polo President and MVP 2021-2023

Moreau Catholic High School

* Swim Team Captain 2019
  + Swim Team Captain 2019; MVP 2019; MVP 2018; Most Improved 2017; Mariner Award 2016
* Water Polo Captain 2018
* Link Crew Leader 2018-2019
* Student Ambassador 2017-2018

\*References Upon Request